

## JOB ANNOUNCEMENT

**TITLE:** Satellite Librarian

**LOCATION:** Bailey Brown Library for the U.S. Courts  
Memphis, TN

**SALARY:** CPS 28 (\$46,927 +  
depending on experience  
and qualifications)

**APPLICATIONS TO:** Kathy Joyce Welker, Circuit Librarian  
Sixth Circuit Library  
317 Potter Stewart Courthouse  
Cincinnati, OH 45202  
Fax: (513) 564-7329

**DEFINITION:** The Satellite Librarian is responsible for administering the Memphis Library as one of the U.S. Courts Libraries within the geographic region of the Sixth Circuit.

**DUTIES:** Develop satellite library program and work cooperatively with other librarians to deliver value-added services to library users. Maintain catalog of holdings, develop collections in circuit for federal judges chambers and for library, perform legal and non-legal reference, provide electronic-based current awareness and resource management services to library users, search LEXIS and WESTLAW for court personnel, assist in maintenance of circuit inventory of lawbooks, and generally assist library users throughout the circuit and particularly in Memphis and in Jackson.

**QUALIFICATIONS:** ALA-accredited MLS. Preference to those with post-MLS library experience or with experience in legal reference work (or with some legal training), legal database searching, or with automated integrated library systems. The U.S. Court of Appeals for the Sixth Circuit is an Equal Employment Opportunity Employer.

**BEGINNING DATE:** After October 15, 2004. Applications received by October 10 will be guaranteed consideration.